'WEEN DREAM Privacy Policy

'WEEN DREAM holds our applicants' information and privacy in the highest confidence, and we will take the following steps to ensure it is handled safely and respectfully:

- 1. The timely submission of an application for a 'WEEN DREAM costume is not waivable except in special circumstances (such as a natural disaster that prevents someone from having access to the online application).
- 2. Only officers of 'WEEN DREAM shall have access to and make the final determination as to an applicant's acceptance into the program.
- 3. Applications contain private information. In order to reduce the chance of such information being revealed to anyone other than officers of 'WEEN DREAM, the officers agree NOT to install this email account on their mobile devices, instead using it only from a laptop or computer.
- 4. Upon review of an application, the reviewing officer shall state in the confidential applicant spreadsheet whether the application was complete and satisfactory for admittance into the program and what was done with application after review.
- 5. Only directors and select volunteers of 'WEEN DREAM shall have access to the names of applicants and their children. These select volunteers will only view children's names when writing the final labels for their costumes prior to distribution.
- 6. Each child shall be given a numeric identifier to be used by volunteers matching children to costumes and in seeking public donation of costumes for particular children.
- 7. Only a child's size, age, gender, costume preference, and any necessary information (such as special issue requiring a long-sleeved costume, 2-piece costume, etc.) will be provided to the public. Such information will only be provided for purposes of acquiring an appropriate donated costume for that child.

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By: Kelsey L. Meeks, Founder & CEO /s/ Kelsey Meeks 7/1/2015

By: Allison Scott Craig, Chief Operating Officer /s/ Alli Scott Craig 7/1/2015